

## Arkansas Indistar

**School Parent and Family Engagement Plan**

**\*Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

**Click to view Required Components Checklist**

([https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents\\_School.pdf](https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf))

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<b>School Name:</b>	St. Joe School
<b>Facilitator Name:</b>	Heather Knapp
<b>Plan Review/Revision Date:</b>	
<b>District Level Reviewer, Title:</b>	Nichole Cunningham, Federal Programs
<b>District Level Approval Date:</b>	

**Committee Members, Role:**

**(Select "Repeat" to open more entry fields to add additional team members)**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>
Heather	Knapp	facilitator
Cheryl	McCutcheon	parent
Megan	Eddings	parent
Juanita	Watts	parent
Malissa	Root	teacher/staff
Lora	Ogden	teacher/parent

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The St. Joe School will involve the parent committee in the development of the school parent and family engagement plan.

The St. Joe School will involve the parent committee in the reviewing, updating, and implementing of the annual school and family engagement plan to meet the changing needs of parents and school.

Due to COVID-19 the parent committee may meet online via zoom.

**2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The St. Joe School will hold their Title 1 meeting virtually on Thursday, September 30th. The St. Joe school will announce it on the school marquee, the school's website, and the school's Facebook page.

The school will hold their annual Title 1 meeting separate from any other meetings or activities to ensure that they have enough time to provide a description/explanation of school curriculum, information on assessments, and any other questions parents may have.

The agenda, sign-in sheet, and the minutes for the meeting will be generated separately from any other events and kept on file in the school's office.

**3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The St. Joe School will hand-out the parent and family engagement plan to families at parent teacher conferences on September 17th. The conferences may be held virtually due to COVID-19. If it is held virtually, the parent engagement plans will be mailed or sent home, and the parents will sign their signature stating they received the parent and family engagement plan.

The contact information for the St. Joe School's parent engagement facilitator will be given out to parents.

The St. Joe School will distribute a packet annually that:

gives a survey regarding volunteer interests

-a description of the parent engagement plan

-schedule of parent engagement activities planned throughout the year

- ways for parents/ families to be involved

The school will distribute a monthly calendar that is developed with participation of principal, staff, and volunteers explaining the month's events

Parents can access their child's grades using a PIN number they received at the beginning of the school year.

Parents can use E-mail to communicate with members of the school staff.

The school will send home the student's Star test scores.

The school will provide progress reports to parents every 4-5 weeks and report cards every nine weeks

The school marquee, the school website, and Facebook page are used to make parents aware of upcoming events.

The St. Joe School superintendent will send out a weekly phone call message for parents outlining the week's events and messages.

Teachers will send home a compact handbook for parents to read and sign that they have received it.

**4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school create a School-Parent-compact which will outline how parents, school staff, and students share the responsibility for improving student academic achievement. The school staff, parents, and students will review the compact and will work with administrators for any changes in the compact.

The compact outlines how parents, school staff, and students share the responsibility for improving student achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. The compact is included in the school handbook and parents will sign the compact.

**5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school district sets aside funds for parent and family engagement. Funds are used to support parent meetings, literacy nights, math nights, and other events in which parents are invited to attend.

**6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The Searcy County Ministerial Alliance provides funding for our school's food backpack program, school supplies, and shoes for students in the county .

The St. Joe First Baptist Church, Marshall Assembly of God, and other local churches provides funding for our food backpack program .

The Searcy County Extension Office provides various lessons to students (financial literacy, health/wellness, safety).

The Kiwanis club provides awards for the terrific kid program.

The Arkansas Game and Fish provides lessons and programs for our school.

The Searcy County Rural Help Center provides backpacks and school supplies for all of our students. The Rural Help Center also provides Christmas blessings to students at the Christmas music program.

**7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint
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There will be two Parent/Teacher conferences held during the school year. The first conference will be held September 17th. The second conference will be held March 11th. These conferences will be held virtually or in person due to COVID-19.

Teachers will hold conferences individually with parents of children in their classrooms either virtually or in person. These will include regular P/T conferences (dates are listed above). special education conferences, 504 conferences and conferences as needed. - Jess Knapp

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Teacher helper

Library Assistant

Buddy Reader

Parent Center

Laminating/Cutting

Tutoring

Family Night Committee

These events are pending due to COVID -19, but as of right now the school is planning to hold:

A Thanksgiving meal in November and encourage all parents and community members to attend. - Jess Knapp

A Veteran's Day Program in November 2021. - Jess Knapp

Terrific Kid assemblies monthly. - Jess Knapp

Two music programs throughout the school year, Dec. 2021, Spring 2022 . - Malissa Root

A literacy parent night in the fall to explain how to incorporate literacy activities at home.

A science/math night in the spring to encourage and hands on math and science activities at home.

**8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint
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The St. Joe School Staff had parental involvement training in 2018.

The parent facilitator had training in the spring of 2019.

The St. Joe elementary teachers send home folders every night to incorporate parent engagement and to allow the parents to know what how their child is doing daily.

The St. Joe School offers: Girl Scouts, Boy Scouts, and other clubs to try and incorporate activities for families.

The St. Joe School uses language in which all students and families can understand.

### **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

#### **Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

Hint

The St. Joe School will hold a parent engagement night in October either virtually or with masks that will incorporate literacy activities and encourage families to use the literacy activities at home.

The St. Joe School provides flexible meeting times for parents and tries to arrange to meet with all parents.

The St. Joe School will provide resources, training, and resources from the A. W. A. R. E program. These resources will help give parents information about the school's counseling.

(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

#### **District Feedback**

- Attention: Changes Needed!
- In Compliance

#### **Comments:**

Close

