

## Arkansas Indistar

**School Parent and Family Engagement Plan**

**\*Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

**Click to view Required Components Checklist**

([https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents\\_School.pdf](https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf))

**Accepted:** This form has been reviewed and little or no revisions need to be made. Please make any suggested revisions (if needed) and go to Submissions tab to submit.

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<b>School Name:</b>	Western Grove
<b>Facilitator Name:</b>	Cyndi Brummund
<b>Plan Review/Revision Date:</b>	7/19/2021
<b>District Level Reviewer, Title:</b>	Nicole Cunningham
<b>District Level Approval Date:</b>	

**Committee Members, Role:**

**(Select "Repeat" to open more entry fields to add additional team members)**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>
Emily	Little	Teacher / parent
Frances	Zimlik	Community Member
Crystal	Samsel	Teacher / parent
Tara	Breer	Teacher / parent

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will encourage engagement by involving parents on school improvement planning committees and maintaining a safe, supportive, and collaborative environment. The school will also offer both school staff and parent training. The school will nurture strong relationships between families, school personnel, and community members, and provide and engage in flexible and adaptable options for family engagement. The school will reach out to parents through a variety of methods such as in-person, email, text, Zoom, etc.

The school will engage parents in decision-making about allocating its Title I, Part A funds for parent and family engagement either face-to-face or virtually.

The school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement. The school will also enable the formation of a Parent-Teacher Association or organization that will foster parental and community involvement within the school.

Programs that can coordinate and integrate parent and family engagement strategies are the Head Start program, Reading First program, Watch Dog Dads, Parents as Teachers program, and Home Instruction programs for preschoolers.

## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

In October 2021, the school will hold its annual Title I meeting. The school will be looking toward re-engaging parents because of COVID-19 in the annual evaluation of the Title I, Part A program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment survey filled out by teachers, parents, and school staff. The Title I committee, made up of teachers, parents, and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parent and family engagement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in the number of parents participating in workshops and meetings, (2) specific needs of parents, (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

## **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will use the School Messenger app to send out reminders and announcements to parents and students.

The school will distribute a monthly newsletter to parents developed with the participation of the parent-school organization, principal, staff, and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievements such as homework tips, organizational skills, and study skills.

The school will create a website to house classroom websites for each teacher. Homework assignments and important classroom information will be available on classroom websites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.

Each teacher in elementary will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.

Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

The school will provide parents progress reports/report cards every four to five weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will send parents a parent-friendly letter in the first report card that explains their child's test results and standardized test scores.

The school will use the student handbook, school website, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I plan and how to get a copy upon request.

#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

The school will address the importance of regular two-way communication through a minimum of 2 parent/teacher conferences per year, frequent reports on progress, reasonable access to staff, opportunities to volunteer using volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers.

#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Not Applicable

#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will develop relationships with various partners, including alumni, elected officials, businesses, and other educational organizations for whole child advocacy. The school will support PBIS, mentoring, engaging activities, and coordinating supports through various partners, including health, social service, law enforcement, non-profit, civic, and faith organizations. The school will engage in workforce development, internships, and community service through business and industry partnerships.

The school will investigate and, where feasible, utilize community resources such as Talent Search in the instructional program. The school will also coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs, college, and career ready resources or organizations such

as offering NAC classes to secondary students, a parent resource center to promote and support responsible parenting, or other programs that encourage and support parents in fully participating.

The school will engage in other activities that will use community resources to strengthen school programs, practices, and learning and ensure that the plan is comprehensive and coordinated in nature.

### **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will provide parents with a description and explanation of the curriculum in use.

The school will provide parents with individual student academic assessment results and interpretation of those results.

The school will provide assistance and instruction to parents of children served by the school in understanding the Arkansas Academic Standards, state and local assessments including alternate assessments, Title I, Part A requirements, strategies parents can use to support their child's academic progress, partner with teachers to support their child's academic achievements and incorporating developmentally appropriate learning activities.

### **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school will ensure professional development requirements are met for teachers and administrators.

It will also train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents: that parents play an integral role in assisting student learning, that contributions of parents are valued and used, how to reach out and communicate with parents as equal partners, building ties between home and school, to welcome parents into the school and seek parental support and assistance, to provide information in a format, to the extent practicable, in a language the parents can understand, to respond to parent requests for parent and family engagement activities, and to recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns.

### **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

**Hint**

The school will adopt and implement model approaches to improving parent and family engagement.

The school will develop appropriate roles for community-based organizations and businesses in parent and family engagement activities.

The school will arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators who work directly with participating children, with parents unable to attend conferences at school to maximize parental involvement and participation in their children's education.

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(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

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**District Feedback**

- Attention: Changes Needed!
- In Compliance
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**Comments:**

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