

Appeals Procedures of Placement Decisions

Parents/Guardians may appeal a placement decision through the following process (7.08):

- A. Request an initial conference with the GT coordinator regarding the placement decision. Those included in this conference would be the parent/guardian questioning the committee decision, the GT Coordinator, and the appropriate administrator/s.
- B. After this informal meeting, if the parent/s still **disagrees** with the committee decision, then a written appeal can be filed by the parents/guardians to the gifted coordinator, including information sharing why they believe the student should have been placed.
- C. The Gifted Coordinator will collect any further data that might help in the identification process, including additional testing when possible.
- D. An appeals committee of at least five professional educators (including some initial committee members and some new committee members) will be formed to review the appeal (7.03). The appeals committee will once again be chaired by the gifted coordinator and include the appropriate administrator/s. The parent/guardian making the appeal has the right to address the appeals committee, but will not be present as the committee makes the final placement decisions.
- E. The decision of the appeals committee must be based on multiple criteria (7.05). The decision will be communicated in writing to the parent/guardian making the appeal. This decision will be final.